

TO: City Council
FROM: James L. App, City Manager
SUBJECT: Council Advisory Bodies – Term Limits
DATE: August 5, 2003

NEEDS: For the City Council to clarify policy intent regarding the implementation of term limits for Advisory Body members.

FACTS:

1. The City Council adopted “Council Policies & Procedures” December 18, 2001. The Policies included provisions for the establishment, appointment, organization, and conduct of Council Advisory Bodies.
2. Policy Section 3.3.4 provides that “no person shall be eligible for appointment to one standing committee for more than three full consecutive terms. . .” (Exhibit A).
3. A number of Advisory Body members have served three or more consecutive terms (Exhibit B).
4. If the Council’s policy is applied to consider all consecutive service predating adoption of the policy, a number of incumbent Advisory Body members cannot be reappointed.
5. If, on the other hand, the policy is to be applied only to appointments following policy adoption, no pre-emption of reappointment is immediately apparent.

ANALYSIS & CONCLUSION: At the time of policy adoption, implementation details were not examined. Since adoption, some reappointments have been, or may be, considered that require clarification of the policy intent.

POLICY REFERENCE: Council Policies & Procedures Section 3.3.4.

FISCAL IMPACT: None.

OPTIONS:

- A. Clarify Policy Intent Regarding Application of Term Limits for Advisory Body Membership.
- B. Amend, Modify or Reject the Option Above.

Attachments: Exhibit A – Council Policy Section 3.3.4.
Exhibit B – Advisory Committee Terms.

~ CHAPTER 3 ~

COMMISSIONS, BOARDS, & ADVISORY COMMITTEES**3.1 Committees Generally**

- 3.1.1 The City Council may establish standing or ad hoc Commissions, Boards, and Advisory Committees (referred to collectively herein as "committees") as a means of gathering community input.
- 3.1.2 Citizens who are appointed to Council committees serve in an advisory capacity to the City Council (except that the Planning Commission, Library Board, & Redevelopment Agency Project Area Committee may be vested with additional responsibilities as prescribed in State law).

3.2 Committee Organization & Conduct

- 3.2.1 Standing committees are established by resolution of the City Council and are organized under Council adopted by-laws specific to each.
- 3.2.2 Appointees shall be residents of the City. However, when exceptions are warranted, the reasons shall be so stated in that committee's by-laws.
- 3.2.3 Standing committees and standing committee members shall comply with all applicable open meeting and conflict of interest laws of the State.
- 3.2.4 Committee members are expected to adhere to the Council's Code of Ethics.

3.3 Committee Appointments

- 3.3.1 The City Clerk shall maintain a list of all committee appointive terms.
- 3.3.2 The City Clerk shall solicit applications for vacancies in accordance with State law or City procedures, whichever is applicable.
- 3.3.3 The Council shall determine a selection methodology as needed or desired.
- 3.3.4 No person shall be eligible for appointment to one standing committee for more than three full consecutive terms, exclusive of prior appointment to fill an unexpired term.
- 3.3.5 Persons who have served three full consecutive terms may be reappointed following a one term absence.
- 3.3.6 Appointees shall serve on only one standing committee at a time.
[Note: See Chapter 1.5 & 4.5 for more regarding Boards & Commissions]

ADVISORY COMMITTEE TERMS

Heavy black line represents cut-off date of December 18, 2001, when *Council Policies & Procedures* were adopted.

Left side of line = Appointments made prior to adoption of policies

Right side of line = Appointments made after adoption of policies



Numbers in far right cell indicate number of *full* terms served since appointment

A = Alternate appointment

P = Partial term

	APPT	EXPIRE	APPT	EXPIRE	APPT	EXPIRE	APPT	EXPIRE	APPT	EXPIRE	APPT	EXPIRE	
AIRPORT 2-Year Terms													
Agon, L.									10-00	10-02	09-02	10-04	2
Levanduski, S.											10-02 A/P	10-03 A/P	
Caruthers, A.											10-01	10-03	1
Miller, C.							11-97	10-99	11-99	10-01	10-01	10-03	3
Morton, R.					11-96	10-98	11-98	10-00	10-00	10-02	10-02	10-04	4
Rose, R.							11-98	10-00	10-00	10-02	10-02	10-04	3
Smith, S.							02-02 A/P	10-03 A/P	08-02 P	10-02 P	10-02	10-04	1
McCall, J.											10-02 A/P	10-03 A/P	
HOUSING AUTHORITY 4-Year Terms	APPT	EXPIRE	APPT	EXPIRE	APPT	EXPIRE	APPT	EXPIRE	APPT	EXPIRE	APPT	EXPIRE	
Dotter, C.							02-93 P	02-96 P	06-96	02-00	03-00	02-04	2
Fisher, L.											09-02 P	02-06 P	
Hampson, R.									10-99 P	02-03 P	02-03	02-07	1
Moore, G.							06-96 P	02-97 P	03-97	02-01	07-01	02-05	2
Munak, P.											07-01	02-05	1
Rouff, D.									09-02 P	02-03 P	02-03	02-07	1
Stainbrook, R.									06-95 P	02-96 P	03-00	02-04	1

ADVISORY COMMITTEE TERMS

	APPT	EXPIRE	APPT	EXPIRE	APPT	EXPIRE	APPT	EXPIRE	APPT	EXPIRE	APPT	EXPIRE	
LIBRARY 3-Year Terms													
Dabul, B.							10-98 P	08-99 P	09-99	08-02	02-02*	06-04	1**
Reid, T.							09-99 A	08-02 A	12-01	08-04	02-02*	06-04	1**
Stone, I.							10-98 A/P	08-01 A/P	11-99	08-02	02-02*	06-03	1**
Watson, B.					10-95	08-98	10-98	08-01	12-01	08-04	06-02	06-05	4
				* Terms fixed via draw of lots to correct expiration dates of staggered terms				** In some instances lot draws extended some terms by almost 2 years & in another, the term was shorted by 2 months					
PARKS & REC 2-Year Terms	APPT	EXPIRE	APPT	EXPIRE	APPT	EXPIRE	APPT	EXPIRE	APPT	EXPIRE	APPT	EXPIRE	
Curry, D.							08-00 A	08-01 A	08-01 P	06-02 P	08-02	06-04	2
Fairbairn, R.									07-00	06-02	08-02	06-04	1
Gibson, R.											03-02 P	06-03 P	
Gregory, S.											08-02	06-04	1
Ojeda, M.											03-02 P	06-03 P	
Stinchfield, R.											08-02	06-04	1
Stroud, D.											03-02 P	06-03 P	
Thorndyke, B.	Unsure prior terms – Oaths taken Mar 93 & Jan 96						07-97	06-99	1999	06-01	06-01	06-03	3
Welch, G.	Unsure prior terms – Oaths taken Mar 93 & Jan 96						07-97	06-99	1999	06-01	06-01	03-03	3

ADVISORY COMMITTEE TERMS

	APPT	EXPIRE	APPT	EXPIRE	APPT	EXPIRE	APPT	EXPIRE	APPT	EXPIRE	APPT	EXPIRE	
PLANNING COMM 3-Year Terms													
Ferravanti, N.					01-93	12-96	01-96	12-99	Off Commission		01-02	12-04	1
Calloway, M.											01-01 P	12-03 P	
Johnson, R.	1988	1990	1990	1993	1993	1996	1996	1999	1999	2002	01-02	12-05	6
M. Kemper											01-01	12-04	1
Steinbeck, E.					1995	1998	1998	2001	2001	2003	01-01	12-04	4
Warnke, V.	1987 P	1989 P	1989	1992	1992	1995	1995	1998	1998	2001	01-01	12-03	5
Flynn, T.											01-02	12-05	1
PROJECT AREA COMM 3-Year Terms	APPT	EXPIRE	APPT	EXPIRE	APPT	EXPIRE	APPT	EXPIRE	APPT	EXPIRE	APPT	EXPIRE	
Card, D.											05-02 P	12-04 P	
Crawford, P.											04-01 P	12-03 P	
Duncan, N.											04-01 P	12-03 P	
Francis, L.											12-02	12-05	1
Gilman, N.									5-02 P	12-02 P	12-02	12-05	1
Horzen, A.											05-02 P	12-04 P	
Masia, M.											04-01 P	12-03 P	
Sauberman, H.											05-02 P	12-04 P	
Smith, D.											12-02	12-05	1
Werner, L.											05-02 P	12-04 P	

ADVISORY COMMITTEE TERMS

SENIOR CITIZEN 2-Year Terms	APPT	EXPIRE	APPT	EXPIRE	APPT	EXPIRE	APPT	EXPIRE	APPT	EXPIRE	APPT	EXPIRE	
Bader, D.			1993	1995	1995	1997	1997	1999	1999	2001	07-01	06-03	5
Clark, R.											09-02 A	06-04 A	
DeBardelaben, E.			1993	1995	1995	1997	1997	1999	1999	2001	07-01	06-03	5
Dutra, H.							1998 P	1999 P	1999	06-01	07-01	06-03	2
Gustin, D.							07-99 A/P	06-00 A/P	07-00	06-02	09-02	06-04	2
Harris, V.			03-94 P	03-96 P	07-96	06-98	07-98	06-00	07-00	06-02	09-02	06-04	4
Velton, D.	1992	1994	1994	1996	07-96	06-98	07-98	06-00	07-00	06-02	09-02	06-04	6
Williamson, V.	1992	1994	1994	1996	07-96	06-98	07-98	06-00	07-00	06-02	09-02	06-04	6
Worden, D.											07-01 A	06-03 A	
TRANSIT ADVISORY 4-Year Terms	APPT	EXPIRE	APPT	EXPIRE	APPT	EXPIRE	APPT	EXPIRE	APPT	EXPIRE	APPT	EXPIRE	
Costa, G.											08-00 P	10-03 P	
Dutra, J.											07-99	10-03	1
Gillespie, T.											07-99	10-03	1
Iverson, C.											03-03 P	10-05 P	1
Rouch, B.											07-01	10-05	1